

## Levi Landing Homeowners Association

Board Meeting Minutes

August 9, 2016

### **Board Members:**

Joann Wright, John Jarrett, Terry Schulz, Scott McKee

Absent: Carissa Shaw

Since the Board was new and no positions had been voted, it was decided we would vote for officers.

Joann Wright - President

Scott McKee - First Vice President

John Jarrett - Second Vice President

Carissa Shaw - Secretary

Terry Schulz - Treasurer

All votes were unanimous. Initially Terry Schulz was voted in as Secretary and Carissa Shaw as Treasurer. But after much discussion it was decided that Terry Schulz would be Treasurer and Carissa Shaw would be Secretary. Another vote was taken to make this change.

It was decided because of the summer that a meeting on August 30th would not be well attended, so we will have our general HOA meeting Tuesday, September 20, 2016 at 7 pm.

It was also discussed about possible locations for a meeting. Joann Wright will check with the Grange for a possible location as well as other possible locations closed to Levi Landing.

It was also decided that we would have general HOA meetings, September 2016, December 2016, March 2017 and July (BBQ) 2017.

Scott McKee will take on redoing the website and make it user friendly. Have downloadable forms on the site, as well as an advertising section for the community. Community news and in general make the site user friendly. We discussed block captains and agreed it was a good idea and will have further discussions on that topic next Board Meeting.

It was discussed that any HOA fees that have not been paid by the first of the year, liens will be placed on those properties.

As Treasurer Terry Schulz will open a new bank account and deposit the cashier's check given to Ms. Wright for deposit as well as new HOA fees that were in the mail. It was decided to open the account at SELCO and that Joann Wright and Terry Schulz would sign for the account.

It was suggested that the Treasurer use a copy of QuickBooks that was purchased in order to maintain the banking and for bill paying.

After all the business was discussed and documents handed over to the new Board by Mark Schmidt and Tim Leahy.

At 8 pm the meeting was adjourned.